



Village of Germantown
 N112 W17001 Mequon Road
 Germantown, WI 53022
 262-346-4460
 germantowninspections@safebuilt.com

2026

 PERMIT NO: _____

Heating, Ventilation & Air Conditioning Permit Application

One & Two Family
 Multi-Family
 Commercial
 Agricultural

Project Address:	Parcel ID:	Date:
Owner:	Owner Telephone:	
Description of Work:		
HVAC Contractor:	Contractor Email:	
Address:	Contractor Phone:	
City, State, Zip:	HVAC Contractor No. & Exp.	
Electrical Contractor:	Electrical Contractor Phone:	
Make and Model of Furnace:	BTU's	Make and Model of Air Conditioner: Tonnage
Unit #1		Unit #1
Unit #2	BTU's	Unit #2 Tonnage

SCHEDULE OF INSPECTION FEES NEW BUILDING, REPLACEMENT & MODIFICATIONS OF HEATING & AIR CONDITIONING EQUIPMENT AND MISC. ITEMS			
Gas, Oil, Or Alternative Fuel Furnace and Boiler	Rate	Count	Fee
Residential Replacement Only (includes Elec. Permit)	\$ 105.79		
Commercial -1st 150,000 BTU	\$ 68.77		
Each Additional 50,000 BTU Or Fraction Thereof	\$ 15.88		
Maximum Per Unit	\$ 750.00		
Air Conditioning Residential Replacement Only (includes Elec. Per.)	\$ 105.79		
Commercial -1st 5 TONS	\$ 68.77		
Each Additional TON Or Fraction Thereof	\$ 15.88		
Maximum Per Unit	\$ 750.00		
1 & 2-Family Residential (all new construction, remodeling & additions; charge per sq. ft)	\$ 0.10		
All Indoor & Outdoor Heating Devices (also for gas line extensions for such devices) includes generators	\$ 105.79		
Commercial/Industrial Exhaust Hoods & Exhaust System (HRV & ERV's)	\$ 105.79		
Commercial Heating & A/C Distribution Systems (Ductwork) PER 100 S.F. OF AREA HEATED OR AIR CONDITIONED (____ sq. ft. divided by 100 = "Count")	\$ 1.07/\$68.77 Min.		
Commercial Plan Review Fee	\$ 63.47		
TECHNOLOGY FEE (TMF)	\$ 4.23	-----	\$ 4.23
MINIMUM PERMIT FEE (*IF TOTAL IS UNDER MINIMUM FEE, COST IS MINIMUM FEE + TECH FEE = \$73)	\$68.77 + \$4.23 Tech Fee (see note) = \$73		
	TOTAL PERMIT FEE		\$
Triple Fees for Work Started Before Obtaining a Permit	(Multiply Total Fee X 3)		\$

By signature below, the applicant agrees to comply with the Village of Germantown Ordinances and with all conditions attached to this permit and understands that the issuance of this permit creates no legal liability, express or implied on the Village or Inspector and certifies that the above information is accurate. Inspections are required before any work is concealed, completed and prior to Occupancy or use. Please have permit number and address when requesting inspections. Please give at least 24 hours' notice. The applicant agrees to receive email notification of inspection results at said email address provided herein.

Signature of Applicant: _____ Date: _____
 (I acknowledge that I have read and understand the cautionary & statute statements)

 Permit Issued

 by Date

Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that: **If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s.101.654(2)(a), the following consequences might occur:** (a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit. (b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and 2-family dwelling code or an ordinance enacted under sub.(1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Cautionary Statement to Contractors for Projects Involving Building Built Before 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608) 261-6876 or go to <http://dhs.wisconsin.gov/lead/WisconsinRRPRule.htm> for details of how to be in compliance.

Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center. <http://dnr.wi.gov/wetlands/locating.html>

Germantown Municipal Code 14.055 Property Record Maintenance Fees.(Cr. Ord. #36-04)

The Village of Germantown Assessor's Office creates and maintains property records for all real estate parcels within the Village of Germantown in which it has jurisdiction. Pursuant to Wisconsin Statute 70.32(1), all properties that are issued building permits are field reviewed, described, and valued by "actual view". This means that each building permit requires 1) assessment personnel to initially process existing records or create new records, 2) physically review, onsite, the purpose of each building permit to document all property description additions and/or alterations, and 3) process the information gathered in the field to determine an assessed value. Every person receiving an approved building permit from the Village in which said building permit requires an employee of the Assessor's Office to physically view onsite any descriptive property change in an effort to maintain the property record shall pay a property maintenance fee commensurate with the type of building permit issued by the Village.

I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

OWNER SIGNATURE

DATE