



Germantown Park and Recreation Department
N112W17001 Mequon Rd
P.O. Box 337
Germantown, Wisconsin 53022-0337
(262)250-4710 Fax (262)255-2920
Information Line (262)250-4711

Dear Resident,

On Tuesday, March 24th, Wisconsin Governor Tony Evers issued the "Safer at Home" Emergency Order. This executive order directs the entire State of Wisconsin including residents, businesses, community organizations, and government to take all possible actions to help reduce the spread of the COVID-19 Virus.

With this order, the ***Germantown Park and Recreation Department will be making several changes to department services that we'd like to make you aware of. Here is what these changes mean to our residents.***

- ***Park & Recreation offices will remain closed to the public until Friday, April 24th or until further notice.***
- ***All department programs and facility rentals will be cancelled through Friday, April 24th. Persons registered for a cancelled program, or those who have reserved a park shelter or room at the Senior Center, shall receive a full refund or credit, whichever the registrant prefers.***
- ***Department staff are checking into the possibility of re-scheduling some Spring programs for the Summer, and will communicate with families as soon as possible in this regard.***
- ***The Summer Recreation Program Guide will be delivered to resident households starting the week of Monday, March 30th, with registration for residents starting on Monday, April 6th.***
- ***With the office closed until further notice, the in-person registration option will not be available. Residents should utilize the following registration options – Online, Mail-in, and 24 Hour Drop Box. Please refer to page 56 of the Summer Recreation Guide on How To Register. The Summer Recreation Guide is also available on the village website at: <http://www.village.germantown.wi.us/220/Recreation-Guide>.***

Even though our office is closed for business, our staff will be responding to your calls and email requests for information as our goal is to continue to serve your park and recreation needs in the best way possible during this incredibly challenging time.

The department email address is parkrec@village.germantown.wi.us, the office phone number is (262) 250-4710.

As this situation is ever changing, we encourage everyone to frequently check the Village of Germantown website www.village.germantown.wi.us, as well as the Germantown Park & Recreation Facebook page <https://www.facebook.com/gtownparkrec/> for updated as well as new information.

Thank you for your understanding,
Germantown Park & Recreation Staff