

Engineering Department
 N112W17001 Mequon Rd.
 PO Box 337
 Germantown, WI 53022
 (262) 250 – 4721
 engineering@germantownwi.gov



Permit: _____
 Date: _____
 Fee: _____

VILLAGE OF GERMANTOWN
APPLICATION FOR PERMIT FOR EROSION CONTROL (December 2025)

OWNER INFORMATION: Information about the owner of the site.

Name/Organization: _____ Phone: _____
 Address: _____ Email: _____

APPLICANT INFORMATION (IF DIFFERENT): Information about who is applying on behalf of the owner.

Name/Organization: _____ Phone: _____
 Address: _____ Email: _____

CONTRACTOR INFORMATION: Information about the primary company performing the work.

Name/Organization: _____ Phone: _____
 Address: _____ Email: _____

PLANS SUPPLIED BY: Information about the person or company that is designing the Erosion Control for this project.

Name/Organization: _____ Phone: _____
 Address: _____ Email: _____
 Copy Attached? Yes No

SITE INFORMATION: Fill out all possible information regarding the location of the site.

Address: _____ Parcel: GTNV
 Subdivision/Lot: _____ Zoning: _____

PRIMARY CONTACT: Contact information for the person responsible for maintaining the Erosion Control plan for the project's entire duration.

Name: _____ Phone: _____
 Organization: _____ Email: _____

LAND DISTURBANCE INFORMATION: Provide quantities of the work for permit fee calculations and site plan requirements.

Description of Proposed Work: _____

Excavation/Fill:	_____ Cubic Yards	Trenching:	_____ Linear Feet
Grading/Topsoil	_____	Total Area	_____
Removal:	_____ Square Feet	Disturbed:	_____ Square Feet

PERMIT FEES:

1 & 2 Family New Construction	\$185.13 Per Lot
Subdivision Development (Residential & Non-Residential)	\$1,285 + \$26.46 Per Lot
Multifamily, Commercial, Industrial, Institutional	\$513+ \$10.58 Per 1,000 Square Feet of Total Disturbed Area (Maximum of \$5,000)
Other Filling/Grading Unrelated to Development	\$5.30 Per 1,000 Sq. Ft. of Total Disturbed Area less than 1 Acre + \$3 Per 1,000 Sq. Ft. of Total Disturbed Area greater than 1 Acre (\$103 Minimum)

PERMIT PROVISIONS AND CONDITIONS:

1. The Applicant further agrees to indemnify and save harmless the Village of Germantown, its employees, and its agents, from any cost, claim, suit, liability and/or award which might come, be brought, or be assessed, because of issuance or exercise of this permit, or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed works of the Applicant. Accomplishment of the permitted work, or any part thereof, by or on behalf of the applicant shall bind such Applicant to abide by this permit and all its conditions and provisions.
2. The Applicant shall notify the Engineering Department at engineering@germantownwi.gov or 262-250-4721, at least two (2) business days prior to starting any work.
3. A copy of this approval, along with any plans and special provisions, shall be available on the job site.
4. Upon completion of the work the Applicant shall file a written notice with the Permitting Authority.
5. Property Owner/Applicant is responsible for compliance with the Erosion Control Ordinance or COMM 21.125 and Conditionally Approved plan. Owner/Applicant is responsible for the activities of any subcontractors which may affect non-compliance situations.
6. Install Erosion Control Best Management Practices (BMPs) as identified in the approved Erosion Control plan.
7. Use of #3 aggregate stone or other approved stone with a minimum 3” diameter is required for access drives. Access drive tracking pads shall be at minimum 6” deep, 50’ in length, and 14’ wide.
8. Remove all offsite sediment from adjacent roadways at the end of each work day. Maintain all road drainage systems and tracking provisions, stormwater drainage systems, BMPs, and other facilities identified in the Erosion Control plan.
9. Repair any siltation or erosion damage to adjoining surfaces and drainageways resulting from land development or other activities.
10. All soil storage stockpiles shall be located at least 25 feet from any downslope road, lake, stream, wetland, ditch, channel, or other water conveyance means.
11. Stockpiles that are left undisturbed for more than 7 days shall be seeded, covered with a tarp, or have sufficient perimeter erosion control BMPs installed on all sides of the stockpile.
12. Inspect all BMPs after each precipitation event greater than 0.5 inches and at least once per week and make any needed repairs.
13. Maintain all BMPs until all disturbed areas are stabilized.

If the applicant is not the owner of the parcel, the applicant shall act as the agent for the owner and the owner’s permission and acceptance of all conditions shall be in force as soon as the applicant is permitted by the owner to proceed with the work outlines herein.

The undersigned understands and agrees that the granting of this permit is subject to the applicant’s full compliance with all applicable Village ordinances, rules, regulations, State Statutes, and administrative rules. Applicant shall comply with all permit provisions and conditions as attached to this form and any additional special provisions.

SPECIAL PROVISIONS:

APPLICANT OR REPRESENTATIVE

By: _____
Date: _____

PERMIT APPROVAL

By: _____
Date: _____