



Fee must accompany application.

- \$210 Zoning Permit (New construction or tenant occupancy)
- \$30 Residential/Agricultural (accessory buildings, fences & other minor items)
- \$60 Non-Residential (accessory buildings, fences & other minor items)

Paid On: _____ Check/CC _____

ZONING COMPLIANCE / OCCUPANCY PERMIT

Please read and complete this application carefully. **All applications must be signed and dated.**

APPLICANT/AGENT:

PROPERTY OWNER:

Phone () _____

Phone () _____

Email _____

Email _____

PROPERTY ADDRESS

TAX KEY NUMBER

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DESCRIPTION OF PROPOSED USE (Describe improvements, structures, uses and activities conducted, services provided, products made or sold, # of employees, hours of operation, etc. that will enable Zoning Administrator to determine if the proposed use or operation complies with the applicable zoning district and/or other use restrictions that may apply to the subject property. Use back side or additional sheets as needed):

READ AND INITIAL THE FOLLOWING:

- I understand that Village Staff may request additional information to properly evaluate this request and failure to provide such information may in itself be sufficient cause to deny the petition.
- I understand that Village Staff can impose conditions or other requirements necessary in order to meet and/or remain in compliance with the Village's Zoning Codes and/or other Village requirements that may apply to the subject property.

INCLUDE THE FOLLOWING WITH YOUR APPLICATION:

- A scaled site plan showing location of proposed use on the property (not required if within building).
- Other Information required by Zoning Administrator

VILLAGE USE ONLY

SIGNATURES: ALL APPLICATIONS MUST BE SIGNED

Applicant _____ Date _____
Revised 12/5/25

Owner _____ Date _____
Sharepoint>06-APPLICATIONS ALL>Application Forms>Zoning Compliance